

SEER Committee Minutes April 12, 2012

Attendees all via Conf Call:

Bob Goehring (Chairman) – Cherokee County
Daniel Toon – Fulton County
Larry McDowell – DeKalb County
Paul Shelton (Co-Chair) - Fulton County?
Kurt Heinrichs – Forsyth County
George Briglevich – Cobb County

SEER Plan Manual from NCSEA

- In general, it seems that our local SEER committee is on the right path outlined by the NCSEA SEER Plan.
 - o Committee agreed that manual was very complete and thought Fig 1.1 was a good flow chart.

Draft of Mission Statement for SEAOG website

- The draft of the mission statement has been submitted to the SEAOG Board, but they have not provided any feedback yet.
 - o **Action Item:** Paul will solicit comments at the next Board meeting.
 - o **Action Item:** Send any comments on the proposed mission statement to Bob.

Training Update

- Don has applied for a spot for our committee to speak at the GEA Summer Conference in June.
 - o **Update:** He received word we are NOT on the program this time.
- Bill Abballe contacted California regarding a train-the-trainer session. We was looking into doing a combined training and train-the-trainer session at TVS office if it is not cost prohibitive.
 - o **Result:** Training scheduled
 - Thursday, August 9th for "Train the trainer" & "Coordinator" and
 - Friday, August 10th for "Evaluators" with Jim Barnes from CalEMA.
- We are still planning to do a full day training session at the PDH day this fall. We may be set for a committee member to do the training after our August 9th/10th sessions.
 - o **Action Item:** Arrange spot on fall PDH Friday program with Kathy at GEA and plan for speaker, etc.

Awareness

- We should consider other ways to reach out to the BOAG group. [*Sentiment was that we can try again as our SEER group becomes more active and organized.*]
- Group discussion led to suggestion that we try and identify a key contact from each of our home counties (see above list) and City of Atlanta, City of Macon, etc. Once identified, we could forward an introductory letter with info about our group of volunteers and then follow-up periodically.
 - o **Action Item:** Find your local county building official or other key contact (name & phone number/address, etc.)
- Larry McDowell prepared a sample intro letter for our review (see attached)
 - o **Action Item:** Once introductory awareness memo is ready, hand deliver or mail to key county contacts to gain wider exposure.

Contact list & SEAOG volunteer questionnaire

- It was suggested that we add all attendees from the last Atlanta ATC training to our email list and send them the questionnaire. Kurt will work with AI to do this in an effort to get more trained volunteers on the contact list.

Update: So far response to questionnaire has been poor. Need to rethink our approach.

Education

- Bill gave us an update on AIA's research on the Georgia Good Samaritan laws last time. He understands that Professionals will be protected if they are "deputized" or working as "agents" by the jurisdiction, even if they are not licensed in that jurisdiction. It was noted that only your professional license is protected, but there may be some issues with workers comp type insurance if you are injured. Further research is needed on this topic.
 - o **Action Items:**
 - o Additional volunteers are need for this activity
 - o Our group should confirm this information and work on generating sample documents that can be used for written confirmation of agent status in an emergency, as well as a document to submit to professional liability insurance carriers.
 - o In addition to sample documents, we also need to create checklists for volunteers to use while preparing to travel to the disaster site.

Next Meeting:

Thursday, May 17, 2012, 10:00am at the offices of Uzun & Case & conference call.